



Date: 4 June 2025
Time: 6pm
Venue: Community Room, Buckie High School
Attendees: Ann Mitchell (AM), Alison Durno (AD), Allan Paterson (AP), Christine Allan (CA), Secretary - Daska Murray (DM), Chair - Peter West (PW), Richard Simpson (RS), Treasurer - Ross Ingram (RI), Cllr. Sonya Warren (SW)
Apologies: Alison Durno (AD), Holly Mayne-Garrow (HMG), Meghan Skene (MS), Sharon Innes (SI)

Minutes of Meeting

Agenda Item	Discussed	Follow up / Action by
Welcome and apologies	PW opened the meeting and noted apologies.	
Part 1: For involvement of all B&DCC members		
Format and procedure for future meetings	<ul style="list-style-type: none"> PW outlined plans to allocate time limits to agenda items at future meetings to ensure discussions remained focused and timely. If possible the meeting can discuss overrun discussions after the other agenda items have been covered. Due to the amount of current activity, PW plans to call a July meeting. 	
Induction and refresher training based on content of 'Community Council Health Check'	<ul style="list-style-type: none"> PW asked all community councillors to complete the Community Health Check to help shape both induction for new members and refresher training for existing ones. DM's annotated version was highlighted as a helpful example to identify training needs and areas where support is required. PW will collate responses so that this can be used as the basis to develop a plan. The following topics from the Health Check were discussed in more detail: <ul style="list-style-type: none"> GDPR - potential issues were raised relating to the storage of personal information, including recorded meeting content. AP has prepared a draft data protection policy, which PW will circulate and requested feedback ASAP. This will be discussed at the next meeting under AOB for approval. Training Needs – While attendees were generally familiar with the Scheme of Establishment, members expressed a need for more accessible guidance and structured support regarding the roles and responsibilities of community councillors, including both induction and continuing training opportunities. A lack of confidence was acknowledged in areas such as planning and licensing. Though the Community Council Liaison Officer resource is limited, it was noted that the Member's Handbook allows for support from the Community Support Unit in delivering training when required. Communication and Engagement – The meeting reflected on the low level of public understanding of the community council's 	<p>All</p> <p>PW/All</p>

Agenda Item	Discussed	Follow up / Action by
	<p>purpose and limited public participation, especially in face-to-face meetings. There is a need to raise the council's profile by showcasing supported projects and continuing to develop communication through noticeboards, social media, and the website. Ideas to further promote the group were encouraged. PW also highlighted the importance of establishing clearer communication lines with departments within Moray Council. AP suggested that a directory of key contacts would be helpful in enabling community councillors to find the right point of contact on various topics. PW noted that with Karen Greaves attending the next meeting there will be an opportunity to raise such points when he invites members to ask any questions.</p>	
Future of the Resilience Plan	<ul style="list-style-type: none"> • PW plans to resume resilience planning efforts with a focus on identifying potential warm spaces, storage, local contacts and resource gaps such as generators and emergency supplies. • PW will request permission to circulate an example resilience plan with the group. • The group discussed how best to resource the plan, noting that some other community councils have successfully applied for funding to purchase generators. SW recommended joining organisations such as Scotland's Towns Partnership and TSI Moray, which can offer support in accessing relevant funding opportunities. • PW felt it would be useful to compile a list of potential resilience actions, followed by an options appraisal to help prioritise and identify the most effective interventions. SW also noted that Findochty had previously hosted a public resilience event, which could serve as a useful model. 	
Part 2: For members of the B&DCC Community Growth Group (AD/AP/PW/RS/SW)		
Update and future strategy for the group	<ul style="list-style-type: none"> • PW invited anyone not involved in the upcoming discussion to leave if they wished, but all attendees chose to remain for the second part of the meeting. • RS shared initial feedback from local businesses, which has been broadly positive regarding the idea of the community council supporting the establishment of a local traders' town or farmers' market. <ul style="list-style-type: none"> ○ Most businesses expressed a preference for an indoor venue, citing concerns about weather. There was also a suggestion to include a space for demonstrations or talks. The group discussed possible venues, and it was agreed to consider Highfield Hall, given its minimal cost. The next step will be to assess what facilities and support traders would require. ○ The proposed frequency of the market was discussed. It was agreed to begin on a bi-annual basis, with flexibility to expand to quarterly events if demand and support grow. ○ The potential for involving the high school was also explored, as a way of encouraging youth participation. Interest may be generated through initiatives like the Young Enterprise programme or involvement from photography students. The school already organises similar markets and fayres, so may be open to collaborating. 	

Agenda Item	Discussed	Follow up / Action by
	<ul style="list-style-type: none"> • RS expressed concern about being able to approach all local businesses. PW explained that a meeting would be scheduled in the coming weeks to create an action log and decide how best to move things forward. SW suggested a letter to hand into shops might be a more effective way of approaching businesses. • PW encouraged members to email any ideas or thoughts in advance of the next meeting. • PW confirmed that allotments will be discussed at the next meeting. • The lottery was discussed, AP's initial thoughts were to base it on the Buckie United lottery. As AD was not in attendance, it was unclear if there had been any progress in sourcing information about how it operated. PW will follow up with AD and hopes to contact the community council known to have successfully raised funds in this way. • There was a brief discussion around the potential for cruise liners coming into the Harbour. • There was a brief discussion regarding the possibility of cruise liners visiting the harbour, though no specific details were available at this stage. • The group discussed the positive impact the Little Norway project could have and discussed the potential of introducing geocaching as a tourism activity, particularly if extended to include attractions in surrounding areas. The possibility of electric bike hire was also discussed, subject to funding being identified. 	<p>All</p> <p>PW</p>
Date/venue of next meeting	<p>PW will contact members of the Community Growth Group to set a date for their next meeting.</p> <p>The next community council meeting is scheduled for 10 June 2025 at 7pm in the Community Lounge at Buckie Community High School.</p>	PW

Community Council meeting closed at 20:25 hrs.

I declare this is a true and accurate record of the meeting:

Sign/initial:

PW

DM

Date:

08/06/2025

08/06/2025