

Minute of inaugural Meeting Buckie and District Community Council

Date: Tuesday, 10 February 2026

Time: 6pm

Venue: Community Lounge, Buckie High School

Chair: Tracey Rae, Community Support Officer

Attendees: Ann Mitchell, Daska Murray, Sharon Innes, Neilian Toms, Ross Ingram, Councillor Sonya Warren and Tracey Rae (Community Support Officer)

Apologies:

1. Welcome, and Introductions

Tracey Rae welcomed all to the meeting and congratulated members on being elected as Community Councillors to serve their communities.

2. Apologies for Absence

Christine Allan and Richard Simpson

3. Declaration of Interests

No declarations of interest

4. Induction Presentation

Tracey gave a training/induction presentation to all members. This incorporated, Community Councils in Moray, Scheme and Constitutional documents, Community Councillors Handbook, Core Community Council Business, Members and Office Bearers duties, highlighting key areas that Community Councils and its members should be aware of.

All Members have been emailed a copy of the Scheme of Establishment, Model Constitution and the Code of Conduct. Members were advised the Community Council handbook is available online at http://www.moray.gov.uk/moray_standard/page_105319.html, 3 hard copies of the Handbook were requested and will be provided

Community Councillors agreed to share contact details with each other.

5. Election of Office Bearers

Role	Proposer	Second
Co-Chairperson	Sharon Innes	Ann Mitchell
Neilian Toms		

Vice Chairperson tbc		
Secretary Sharon Innes	Neilian Ross	Ross Ingram
Treasurer Daska Murray	Neilian Ross	Ross Ingram
Planning Contact tbc		

6. Co-option

Alison Durno would like to rejoin the Community Council. There should be a 14 day period for names of anyone being considered for co-option to be circulated to current membership. As Alison did not attend the meeting, this was not progressed.

7. Adoption of Constitution

Members were advised that the Community Council constitution should be signed and mailed to the Deputy Returning Officer within 2 months of this meeting at Moray Council Headquarters, High Street, Elgin, IV30 1BX.

Tracey advised members to bring their copy of Constitutional documents to meetings for reference, particularly the Standing Orders.

8. Agreement of Meeting Schedule

Agreed to continue as 2nd Tuesday of the month. This will be further discussed at the next meeting and the CCLO will be advised.

9. Banking Arrangements

Agreed that Daska will remain as a signatory. Sharon and Neilian will be added.

10. Confirmation of Annual Grant

The annual grant for Buckie and District CC is £1191.07 for the period April 2025/2026.

The grant is calculated at £500 plus 0.0725 pence per head of population, the population for the area is 9532.

The annual grant paid is distributed in two parts, April and October; the second grant payment for the period 2025/26 will be paid on receipt of

examined annual accounts. These should be submitted to the CCLO by mid-March to ensure the second part of the admin grant can be paid

11. Communication and Engagement

Neilan will speak to Chris Thornton to enquire if he would be willing to join BDCC as a short-term Associate member to update the website.

Members are keen to form stronger links with the community and other community groups and organisations. There was discussion around membership of Findochty and Buckie Development Trust (FAB DT) – is this individual or group membership?. Tracey to confirm.

Update following meeting – Membership is open to any individual aged 16 or over who lives in the Findochty and Buckie area, ie Moray Council's Ward 3

12. Resilience Plan

Tracey advised there is a strong willingness in the community to support the Community Council with populating this document. Resilience equipment is currently being stored in The Hub.

13. Updates from Councillor Warren

- Cemetery Road needs cleaned. Councillor Warren has chased this up.
- A number of complaints have been received regarding the dump road. Councillor Warren is continuing to chase this up
- Portgordon residents are concerned the removal of the school bus to Buckie Community High School. Buckie and District Community Council are happy for residents to contact them to see what help they could offer on this subject
- North High Street – the contract has been awarded. This work should be complete by 2027. Given the cost of the work it needs to be split over 2 years budgets.
- The Harbour toilets are still closed. Councillor Warren has chased up getting these reopened.
- Councillor Warren continues to push for temporary traffic lights or a shorter closure time of Barhill Road.
- Wilsons Land Street Lighting has been put back on. This will be reviewed as its not Moray Council responsibility

14. Other Business

Members requested training on how to deal with Planning Applications – Tracey to discuss with Debra. If its to be held in Elgin could there be the option to join online? As much notice as possible requested of such training

Members requested further information and the potential to contribute to the Local Development Plan. Tracey will ask Darren Westmacott to attend a future meeting or update the group as appropriate.

Can the Community Council use Buckie Community High School as their registered address? Tracey to pass this query to Debra.

The Joint Community Councils of Moray (JCC) will meet on Thursday 12th February in Elgin Community Centre.

BDCC previously approved funding of a picnic bench at Linzee Gordon Park, As all monies for benches has been secured it was agreed to fund £1,031.91 for fencing. There will be signage recognising BDCC contribution.

Daska / Sharon will update the current Whatsapp group for Community Councillors.

Neilian raised concern over the state of a building in Commercial Road, Buckie. Tracey requested photographs and will pass to Building Control ***Update following meeting – pictures received and passed to Building Control – this has been on Building Control books for a while, they have contacted who they believe to be the owner of the building asking them to check the remaining render or erect protective scaffolding. If they do not take action Building Control will look into it further.***

15. Date of next meeting

Tuesday 10th March, 6pm-8pm, Buckie Community High School, Community Lounge, Debra will book the venue